

Tender Number: 2020/030

Tender Title: APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR SOCIAL FACILITATION AND COMMUNITY ENGAGEMENT UMGENI WATER INFRASTRUCTURE PROJECTS FOR A PERIOD OF 5 YEARS

T1.1 TENDER NOTICE AND INVITATION TO TENDER

Umgeni Water is a state owned business enterprise that operates within the South African legislative parameters. The primary function of Umgeni Water is to supply treated water in bulk to its municipal customers.

Competent and experienced Service Providers are invited to Tender for the following:

Professional Service Provider (PSP) in Socio-economic Development and Community Engagement that will promote participation, ownership and active involvement of stakeholders including beneficiary communities throughout the project life cycle of water infrastructure projects at Umgeni Water

In addition to the Eligibility Criteria specified in Clause F2.1 of the tender document, tenderers are required to fulfil the following:

- Tenderers are required to achieve at least 35% Contract Participation Goals (CPG) including a minimum 5% Black Women Participation of the value of goods, services and Works paid to one or more targeted enterprises to comply with Umgeni Water's BBBEE policy initiative.
 - Team Leader must have Masters Degree in Social or Business Sciences
 - The Social Impact Assessment Research Specialist, Stakeholder Engagement Specialist and Community Development Specialist must have an Honours Degree in Social Sciences
 - the Tenderer must comply with the Preferential Procurement Policy Framework Act 2000 (Preferential Procurement Regulations 2017) the following are identified as targeted groups:
 - an EME or QSE which is at least 51% owned by black people;
 - an EME or QSE which is at least 51% owned by black people who are youth;
 - an EME or QSE which is at least 51% owned by black people who are women;
 - an EME or QSE which is at least 51% owned by black people with disabilities;
 - an EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships;

Evaluation method:

The tender will firstly be evaluated on eligibility. If found to be eligible, it will be further evaluated in two stages i.e.

- Functionality shall be assessed. A minimum functionality score of 70 points is required for the tender to be considered further.
- Price & Preference using the 80/20 Preference Point Scoring System in terms of PPPFA

The physical address for collection and submission of tender documents and the submission of tenders is:

Umgeni Water, 310 Burger Street, Pietermaritzburg.

Documents must be collected during working hours from 09h00 to 15h00 from 29 July 2019 to 02 August 2019 and 05 August 2019

Tender documents shall only be sold during the said period and hours.

A non-refundable tender fee of R 200 payable by Electronic Fund Transfer is required before collecting the Tender Document. Proof of EFT payment is to be provided on collection. The said transfers may be made to:

BANK NAME; ABSA
ACCOUNT NAME: UMGENI WATER
ACCOUNT NUMBER: 4082270574
REFERENCE: TENDER NO. 2020/030 and Company Name.

**NOTE: 1 TENDER DOCUMENTS SHALL NOT BE ISSUED IF INCORRECTLY REFERENCED.
2 TENDERER TO FORWARD NOTIFICATION OF PAYMENT BY E-MAIL TO Mvelo Mbeje/
AT mvelo.mbeje@umgeni.co.za**

NOTE: NO CASH PAYMENT WILL BE ACCEPTED WHEN ISSUING TENDER DOCUMENTS

Queries relating to the issue of these documents shall be addressed to: Mr Mvelo Mbeje, Tel No.: 033 341 1099 , e-mail: mvelo.mbeje@umgeni.co.za.

A compulsory clarification meeting with representatives of Umgeni Water shall take place at Umgeni Water Head Office on 06 August 2019 starting at 10h30.

Only Tenderers who have collected the Tender documents may attend this compulsory meeting.

No tender documents will be issued at the clarification meeting. Therefore if tenderers pay during the collection period, they must ensure collection before the meeting.

Tenderers must ensure that they bring their documents to the clarification meeting for signing purposes. No concessions will be made for tenderers who do not have their tender documents in their possession.

The closing time for submission of tenders is 12h00 on **05 September 2019**.

Tenders are to be deposited in the tender box located outside the main entrance at **Umgeni Water, 310 Burger Street, Pietermaritzburg**.

Persons aggrieved by decisions or actions taken by Umgeni Water, may lodge an appeal within 7 days of the date of the intention to award advertisement appearing in the relevant print media.

The appeal (clearly stating reasons for appeal) and queries with regard to the decision of award are to be directed, in writing only to the Supply Chain Management Office,
Attention: Supply Chain Management
Email: appeals@umgeni.co.za

Note that appeals not addressed to the abovementioned email will not be considered.

Umgeni Water's standard conditions of tender are available on Umgeni Water's website www.umgeni.co.za/sustainable_development/sud.asp

For any other tender adverts, please visit this website.

Umgeni Water Reserves the Right to Award the Contract In Whole or In Part