

**Tender Number: 2019/184**

**Tender Title: PROVISION OF OCCUPATIONAL HEALTH & HYGIENE SURVEY  
FOR UMGENI WATER**

### **T1.1 TENDER NOTICE AND INVITATION TO TENDER**

Umgeni Water is a state owned business enterprise and it operates within the South African legislative parameters of the Water Services Act 108 of 1997, Public Finance Management Act 1 of 1999 and Public Audit Act 25 of 2004.

Competent and experienced service providers are invited to tender for the following:

**PROVISION OF OCCUPATIONAL HEALTH AND HYGIENE SURVEYS SERVICES FOR A PERIOD OF FIVE (5) YEARS**

In addition to the Eligibility Criteria specified in Clause F2.1 of the tender document, tenderers are required to fulfil the following:

Tenderers must be an Approved Inspectorate Authority (AIA): Occupational Health and Hygiene by the Department of Labour.

Tenderers are required to achieve at least 35% Contract Participation Goals (CPG) including a minimum 5% Black Women Participation of the value of goods, services and works paid to one or more targeted enterprises to comply with Umgeni Water's BBBEE policy initiative.

Evaluation method:

The tender will firstly be evaluated on eligibility. If found to be eligible, it will be further evaluated in two stages i.e.

- Functionality shall be assessed. A minimum functionality score of 70 points is required for the tender to be considered further.
- Price & Preference using the 80/20 Preference Point Scoring System in terms of PPPFA

The physical address for collection and submission of tender documents and the submission of tenders is:

**Umgeni Water, 310 Burger Street, Pietermaritzburg.**

Documents must be collected during working hours from 09h00 to 15h00 from 25 November 2019 to 02 December 2019

**Tender documents shall only be sold during the said period and hours.**

A non-refundable tender fee of R500 payable by Electronic Fund Transfer is required before collecting the Tender Document. Proof of EFT payment is to be provided on collection. The said transfers may be made to:

BANK NAME: ABSA  
ACCOUNT NAME: UMGENI WATER  
ACCOUNT NUMBER: 4082270574  
REFERENCE: TENDER NO.2019/184 and Company Name.

**NOTE: 1 TENDER DOCUMENTS SHALL NOT BE ISSUED IF INCORRECTLY REFERENCED.  
2 TENDERER TO FORWARD NOTIFICATION OF PAYMENT BY E-MAIL TO [Bathabile Mshengu AT [bathabile.mshengu@umgeni.co.za](mailto:bathabile.mshengu@umgeni.co.za)]**

**NOTE: NO CASH PAYMENT WILL BE ACCEPTED WHEN ISSUING TENDER DOCUMENTS**

Queries relating to the issue of these documents shall be addressed to: Ms Bathabile Mshengu,

Tel No.:033 341 1253, e-mail: bathabile.mshengu@umgeni.co.za

A compulsory clarification meeting with representatives of Umgeni Water shall take place at 310 Burger Street Pietermaritzburg on 03 December 2019 starting at 10h00.

**Only Tenderers who have collected the Tender documents may attend this compulsory meeting.**

No tender documents will be issued at the clarification meeting. Therefore if tenderers pay during the collection period, they must ensure collection before the meeting.

Tenderers must ensure that they bring their documents to the clarification meeting for signing purposes. No concessions will be made for tenderers who do not have their tender documents in their possession.

The closing time for submission of tenders is **12h00 on 16 January 2020.**

Tenders are to be deposited in the tender box located outside the main entrance at **Umgeni Water, 310 Burger Street, Pietermaritzburg.**

Persons aggrieved by decisions or actions taken by Umgeni Water, may lodge an appeal within 7 days of the date of the intention to award advertisement appearing in the relevant print media.

The appeal (clearly stating reasons for appeal) and queries with regard to the decision of award are to be directed, in writing only to the Supply Chain Management Office,  
Attention: Supply Chain Management  
Email: [appeals@umgeni.co.za](mailto:appeals@umgeni.co.za)

Note that appeals not addressed to the abovementioned email will not be considered.

*Umgeni Water's standard conditions of tender are available on Umgeni Water's website [www.umgeni.co.za/sustainable\\_development/sud.asp](http://www.umgeni.co.za/sustainable_development/sud.asp)*

*For any other tender adverts, please visit this website.*

**Umgeni Water Reserves the Right to Award the Contract In Whole or In Part**