

Tender Number: (2019/191)

Tender Title: (Provision of Seat Management)

T1.1 TENDER NOTICE AND INVITATION TO TENDER

Umgeni Water is a state owned business enterprise and it operates within the South African legislative parameters of the Water Services Act 108 of 1997, Public Finance Management Act 1 of 1999 and Public Audit Act 25 of 2004.

Competent and experienced service providers are invited to tender for the following:

Provision of Seat Management contract for a period of 3 years

Evaluation method:

The tender will firstly be evaluated on eligibility. If found to be eligible, it will be further evaluated in

- Price & Preference using the 80/20 Preference Point Scoring System in terms of PPPFA

The physical address for collection and submission of tender documents and the submission of tenders is:

Umgeni Water, 310 Burger Street, Pietermaritzburg.

Documents shall be collected during working hours from 09h00 to 15h00 from 04 November 2019 to 08 November 2019.

Tender documents shall only be sold during the said period and hours.

A non-refundable tender fee of R 500 payable by Electronic Fund Transfer is required before collecting the Tender Document. Proof of EFT payment is to be provided on collection. The said transfers may be made to:

BANK NAME: ABSA
ACCOUNT NAME: UMGENI WATER
ACCOUNT NUMBER: 4082270574
REFERENCE: TENDER NO. 2019/191 and Company Name.

NOTE: 1 TENDER DOCUMENTS SHALL NOT BE ISSUED IF INCORRECTLY REFERENCED.

2 TENDERER TO FORWARD NOTIFICATION OF PAYMENT BY E-MAIL TO [Zamah Gasa] AT [Zamah.gasa@umgeni.co.za]

NOTE: NO CASH PAYMENT WILL BE ACCEPTED WHEN ISSUING TENDER DOCUMENTS.

Queries relating to the issue of these documents shall be addressed to: Ms Zamah Gasa Tel No.: 033 341 1075, e-mail: Zamah.gasa@umgeni.co.za.

A compulsory clarification meeting with representatives of Umgeni Water shall take place at Umgeni Water Head Office 310 Burger Street, Pietermaritzburg on 11 November 2019 starting at 11h30.

Only Tenderers who have purchased the Tender documents must attend this meeting.

No tender documents will be issued at the clarification meeting. Therefore, if tenderers pay during the collection period, they must ensure collection before the meeting.

Tenderers must ensure that they bring their documents to the clarification meeting for signing purposes. No concessions will be made for tenderers who do not have their tender documents in their possession.

The closing time for submission of tenders is **12h00** on **05 December 2019**.

Tenders are to be deposited in the tender box located outside the main entrance at **Umgeni Water, 310 Burger Street, Pietermaritzburg**.

Persons aggrieved by decisions or actions taken by Umgeni Water, may lodge an appeal within 7 days of the date of the intention to award advertisement appearing in the relevant print media.

The appeal (clearly stating reasons for appeal) and queries with regard to the decision of award are to be directed, in writing only to the Supply Chain Management Office,
Attention: Supply Chain Management
Email: appeals@umgeni.co.za

Note that appeals not addressed to the abovementioned email will not be considered.

Umgeni Water's standard conditions of tender are available on Umgeni Water's website www.umgeni.co.za/sustainable_development/sud.asp

For any other tender adverts, please visit this website.

Umgeni Water Reserves the Right to Award the Contract In Whole or In Part