IMPORTANT NOTICES TO ALL UMGENI WATER CURRENT AND PROSPECTIVE SUPPLIERS

Date: 10 May 2016

NATIONAL TREASURY CENTRAL SUPPLIER DATABASE

Umgeni Water is a public entity, listed in Schedule 3B of the PFMA. The National Treasury has issued Instruction No 4 of 2016/2017 prescribing the utilisation of the Central Supplier Database by public entities thus Umgeni Water is obligated to comply with this Instruction Note.

The Central Supplier Database (CSD) is the source of all supplier information for all organs of state including Umgeni Water. The utilisation of the CSD will reduce the exchange of compliance documents in paper form, eliminate multiple registrations with different organs of state, and ultimately reduce the cost for both business and government by enabling electronic registration and verification processes.

The CSD is interfaced with the South African Revenue Service (SARS) to verify Tax Clearance Certificates and the Companies and Intellectual Property Commission (CIPC) for business registration and business ownership information. The CSD will furthermore verify supplier information with the register for tender defaulters and database of restricted suppliers.

Suppliers should self-register on the CSD website www.csd.gov.za and obtain a ‘M AAA’ number so as to be able to do business with Umgeni water. Failure to comply with this, suppliers that are not registered on CSD will not be able to do business with UW.

Should you wish to obtain assistance on the registration, kindly contact the KZN Provincial Treasury on the following:

Contact Name: Mxolisi Chonco  | Email Address: Mxolisi.chonco@kzntreasury.gov.za  | Telephone Number: 033 897 4509/897 4516/897 4535
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SAP MM IMPLEMENTATION

Umgeni Water is implementing a SAP ERP System which will go live on 04 July 2016. This will enable automation and integration of our core business to improve effectiveness by using a paperless office. Herewith are some of the changes suppliers can expect:

1. Request for Quotation (RFQ)

   Post SAP Implementation, RFQs and associated specifications shall be sent automatically on SAP via email. It is therefore imperative that suppliers ensure Supply Chain Management has correct and updated contact details i.e. email addresses.

2. Purchase Order Numbers:

   SAP will generate new PO numbers. The number range will start with "45000......."
   However, current order numbers issued prior to the implementation of SAP will be maintained for open orders (i.e. orders still being serviced)
   Purchase Order will automatically be sent to the Vendor via SAP thus it is important for the Vendors to ensure that UW has correct email address.

3. Vendor Master Data

   Vendor email address maintained on SAP must be correct.
   SAP system will automatically block the Vendor when the Tax Clearance Certificate Expires and/or if not have submitted an "M AAA’ number’ from the National Treasury Central Database.

4. Delivery Notes

   No changes from SAP perspective

5. Black out period/Cutover

   No transactions will be happening on the system during this period and the current ERP system (JDE) will cease to exist. Minimal interruptions if any shall be experienced by our suppliers at this time.

SUPPLIERS ARE URGED TO TAKE NOTE OF THESE IMPORTANT NOTICES

Regards,

Mr. TB. Mwongwa CA(SA)
CHIEF FINANCIAL OFFICER