

**Tender Number: TENDER 2020/080**

**Tender Title: SUPPLY, DELIVERY AND OFF-LOADING OF AMMONIUM HYDROXIDE TO UMGENI WATER SITES**

### **T1.1 TENDER NOTICE AND INVITATION TO TENDER**

Umgeni Water is a state owned business enterprise and it operates within the South African legislative parameters of the Water Services Act 108 of 1997, Public Finance Management Act 1 of 1999 and Public Audit Act 25 of 2004.

Competent and experienced service providers are invited to tender for the following:

#### ***SUPPLY, DELIVERY AND OFF-LOADING OF AMMONIUM HYDROXIDE TO UMGENI WATER SITES FOR A PERIOD OF FIVE (5) YEARS***

In addition to the evaluation criteria specified in clause F2.1 of the Tender document, Tenderers' are required to:

- achieve at least 35% Contract Participation Goals (CPG) including a minimum 5% Black Women Participation of the value of goods, services and Works paid to one or more targeted enterprises to comply with Umgeni Water's BBBEE policy initiative.
- Submit proof of Assurance for the Supply of the Ammonium Hydroxide solution from the Manufacturer to the Distributor must be signed by the relevant authorised official - This is applicable only if the tenderer is not the manufacturer.
- Submit proof that the Manufacturer of the Ammonium Hydroxide solution is compliant with SANS 52122:2007 Standard Specification or equivalent.
- The tenderer shall supply 2 x 500ml well-sealed samples at the time of closure of tender. Only those products which achieve a minimum 25.0% available ammonium content expressed as NH<sub>3</sub> as tested by ISO 17025 accredited laboratory will be accepted.

Evaluation method:

The tender will firstly be evaluated on eligibility. If found to be eligible, it will be further evaluated in two stages i.e.

- Functionality shall be assessed. A minimum functionality score of **70 points** is required for the tender to be considered further.
- Price & Preference using the **80/20** Preference Point Scoring System in terms of PPPFA

The physical address for collection and submission of tender documents and the submission of tenders is:

**Umgeni Water, 310 Burger Street, Pietermaritzburg.**

Documents shall be collected during working hours from 09h00 to 15h00 from **9 March 2020 to 13 March 2020.**

**Tender documents shall only be sold during the said period and hours.**

A non-refundable tender fee of **R500.00** payable by Electronic Fund Transfer is required before collecting the Tender Document. Proof of EFT payment is to be provided on collection. The said transfers may be made to:

BANK NAME; NEDBANK LIMITED  
ACCOUNT NAME: UMGENI WATER BOARD – MAIN ACCOUNT  
ACCOUNT NUMBER: 1196366594  
REFERENCE: TENDER NO. **2020/080** and Company Name.

**NOTE: 1 TENDER DOCUMENTS SHALL NOT BE ISSUED IF INCORRECTLY REFERENCED.  
2 TENDERER TO FORWARD NOTIFICATION OF PAYMENT BY E-MAIL TO SAMANTHA  
MADURAY AT [samantha.maduray@umgeni.co.za](mailto:samantha.maduray@umgeni.co.za)**

**NOTE: NO CASH PAYMENT WILL BE ACCEPTED WHEN ISSUING TENDER DOCUMENTS.**

Queries relating to the issue of these documents shall be addressed to: Samantha Maduray at [samantha.maduray@umgeni.co.za](mailto:samantha.maduray@umgeni.co.za)

A compulsory clarification meeting with representatives of Umgeni Water shall take place at Umgeni Water Head Office, 310 Burger Street, Pietermaritzburg, 3201 on **16 March 2020 starting at 11h00.**

**Only Tenderers who have purchased the Tender documents must attend this meeting.**

No tender documents will be issued at the clarification meeting. Therefore if tenderers pay during the collection period, they must ensure collection before the meeting.

Tenderers must ensure that they bring their documents to the clarification meeting for signing purposes. No concessions will be made for tenderers who do not have their tender documents in their possession. It is advisable that the official who attends this meeting is the same official who completes the tender document in order to minimise any errors and omissions of vital information/documentation required.

The closing time for submission of tenders is strictly **12h00 on 02 April 2020.**

Tenders are to be deposited in the tender box located outside the main entrance at **Umgeni Water, 310 Burger Street, Pietermaritzburg.**

Persons aggrieved by decisions or actions taken by Umgeni Water, may lodge an appeal within 7 days of the date of the intention to award advertisement appearing in the relevant print media.

The appeal (clearly stating reasons for appeal) and queries with regard to the decision of award are to be directed, in writing only to the Supply Chain Management Office,  
Attention: Supply Chain Management  
Email: [appeals@umgeni.co.za](mailto:appeals@umgeni.co.za)

Note that appeals not addressed to the abovementioned email will not be considered.

*Umgeni Water's standard conditions of tender are available on Umgeni Water's website [www.umgeni.co.za/sustainable\\_development/sud.asp](http://www.umgeni.co.za/sustainable_development/sud.asp)*

*For any other tender adverts, please visit this website.*

**Umgeni Water Reserves the Right to Award the Contract In Whole or In Part**