

Tender Number: 2021/090(A)

Tender Title: PROVISION OF HVAC MAINTENANCE FOR HEAD OFFICE FOR A PERIOD OF THREE (3) YEARS

T1.1 TENDER NOTICE AND INVITATION TO TENDER

Umgeni Water is a state owned business enterprise and it operates within the South African legislative parameters of the Water Services Act 108 of 1997, Public Finance Management Act 1 of 1999 and Public Audit Act 25 of 2004.

Competent and experienced service providers are invited to tender for the following:

Provision of HVAC Maintenance for Head Office for a period of Three (3) Years

In addition to the Eligibility Criteria specified in Clause F2.1 of the tender document, tenderers are required to fulfil the following:

Tenderers are required to achieve at least 35% Contract Participation Goals (CPG) including a minimum 10% Black Women participation and another 10% for Local participation of the value of goods, services and works paid to one or more targeted enterprises to comply with Umgeni Water's BBBEE policy initiative.

A CIDB Grading of 3ME of Higher

Evaluation method:

The tender will firstly be evaluated on eligibility. If found to be eligible, it will be further evaluated in two stages i.e.

- Functionality shall be assessed. A minimum functionality score of 70 points is required for the tender to be considered further.
- Price & Preference using the 80/20 Preference Point Scoring System in terms of PPPFA

Tender documents are available from the Supply Chain Management Office. Documents will be issued by email, upon request and submission of proof of payment to mbali.ngema@umgeni.co.za **Documents will only be issued in electronic format** during working hours from 09h00 to 15h00 from **01 October 2021 to 14 October 2021**

A non-refundable tender fee of R 200 payable by Electronic Fund Transfer is required before requesting the Tender Document. Proof of EFT payment is to be provided. The said transfers may be made to:

BANK NAME; NEDBANK LIMITED
ACCOUNT NAME: UMGENI WATER BOARD – MAIN ACCOUNT
ACCOUNT NUMBER: 1196366594
REFERENCE: TENDER NO 2021/090(A) and Company Name.

**NOTE: 1 TENDER DOCUMENTS SHALL NOT BE ISSUED IF INCORRECTLY REFERENCED.
2 TENDERER TO FORWARD NOTIFICATION OF PAYMENT BY E-MAIL TO [Mbali Ngema]
AT [mbali.ngema@umgeni.co.za]**

NOTE: NO CASH PAYMENT WILL BE ACCEPTED WHEN ISSUING TENDER DOCUMENTS

Queries relating to the issue of these documents shall be addressed to: Ms Mbali Ngema, Tel No.: 033 341 1323, e-mail: mbali.ngema@umgeni.co.za

Due to the national lockdown restrictions, there will be no compulsory clarification meeting for the tender. Prospective tenderers will be issued with a detailed presentation with an overview regarding the tendering procedures, scope of work and the details of the site.

Tenderers who wish to view the site must make arrangements with Umgeni Water before the end of the collection period for tender documents.

No tender documents will be issued after the stipulated collection period indicated above and no concessions will be made for tenderers who do collect tender documents during the said period

The closing time for submission of tenders is **12h00 on 11 November 2021**

Tenders are to be deposited in the tender box located outside the main entrance at **Umgeni Water, 310 Burger Street, Pietermaritzburg.**

Persons aggrieved by decisions or actions taken by Umgeni Water, may lodge an appeal within 7 days of the date of the intention to award advertisement appearing in the relevant print media.

The appeal (clearly stating reasons for appeal) and queries with regard to the decision of award are to be directed, in writing only to the Supply Chain Management Office,
Attention: Supply Chain Management
Email: appeals@umgeni.co.za

Note that appeals not addressed to the abovementioned email will not be considered.

Umgeni Water's standard conditions of tender are available on Umgeni Water's website
https://www.umgeni.co.za/pdf/cm009_standard_conditions_of_tender.pdf

For any other tender adverts, please visit this website.

Umgeni Water Reserves the Right to Award the Contract In Whole or In Part