

**Tender Number:** 2022/025

**Tender Title:** Supply and delivery of laboratory consumables used in the analysis for the detection of bacteria (Total coliform and *E. coli*) and protozoan parasites (*Cryptosporidium* and *Giardia*) on a five-year contract.

#### **T1.1 TENDER NOTICE AND INVITATION TO TENDER**

Umgeni Water is a state owned business enterprise and it operates within the South African legislative parameters of the Water Services Act 108 of 1997, Public Finance Management Act 1 of 1999 and Public Audit Act 25 of 2004.

Competent and experienced service providers are invited to tender for the following:

Supply and delivery of laboratory consumables used in the analysis for the detection of bacteria (Total coliform and *E. coli*) and protozoan parasites (*Cryptosporidium* and *Giardia*) on a five-year contract.

In addition to the Eligibility Criteria specified in Clause F2.1 of the tender document, tenderers are required to fulfil the following:

Association affiliation of (Specify)

In addition to the evaluation criteria specified in clause F2.1 of the Tender document, Tenderers' are required to fulfil the following:

Achieve at least 35% Contract Participation Goals (CPG) including a minimum 10% Black Women participation and another 10% for Local participation of the value of goods, services and Works paid to one or more targeted enterprises to comply with Umgeni Water's BBBEE policy initiative.

If the supplier is a distributor, proof of assurance of supply of laboratory consumables from the manufacturer to the distributor for the period of the contract is to be provided.

Valid Certificate of Analysis from the products manufacturer.

Evaluation method:

The tender will firstly be evaluated on eligibility. If found to be eligible, it will be further evaluated in two stages i.e.

- Functionality shall be assessed. A minimum functionality score of 70 points is required for the tender to be considered further.
- Price & Preference using the 80/20 Preference Point Scoring System in terms of PPPFA

The physical address for submission of Tender documents is:

**Umgeni Water, 310 Burger Street, Pietermaritzburg.**

Tender documents are available from the Supply Chain Management Office. Documents will be issued by email, upon request and submission of proof of payment to [mbali.ngema@umgeni.co.za](mailto:mbali.ngema@umgeni.co.za) **Documents will only be issued in electronic format** during working hours from 22 February 2022 to 04 March 2022.

**Tender documents shall only be sold during the said period and hours.**

A non-refundable tender fee of R 200 payable by Electronic Fund Transfer before requesting the Tender Document. The said transfers may be made to:

BANK NAME; NEDBANK LIMITED  
ACCOUNT NAME: UMGENI WATER BOARD – MAIN ACCOUNT  
ACCOUNT NUMBER: 1196366594  
REFERENCE: TENDER NO. 2022/025 and Company Name.

**NOTE: 1 TENDER DOCUMENTS SHALL NOT BE ISSUED IF INCORRECTLY REFERENCED.  
2 TENDERER TO FORWARD NOTIFICATION OF PAYMENT BY E-MAIL TO MBALI  
NGEMA AT MBALI.NGEMA@UMGENI.CO.ZA**

**NOTE: NO CASH PAYMENT WILL BE ACCEPTED WHEN ISSUING TENDER DOCUMENTS.**

Queries relating to the issue of these documents shall be addressed to: *Mbali Ngema*, Tel No.: 033 341 1323 e-mail: *Mbali.Ngema@umgeni.co.za*.

The closing time for submission of tenders is **12h00** on **17 March 2022**.

Tenders are to be deposited in the tender box located outside the main entrance at **Umgeni Water, 310 Burger Street, Pietermaritzburg**.

Persons aggrieved by decisions or actions taken by Umgeni Water, may lodge an appeal within 7 days of the date of the intention to award advertisement appearing in the relevant print media.

The appeal (clearly stating reasons for appeal) and queries with regard to the decision of award are to be directed, in writing only to the Supply Chain Management Office,  
Attention: Supply Chain Management  
Email: [appeals@umgeni.co.za](mailto:appeals@umgeni.co.za)

Note that appeals not addressed to the abovementioned email will not be considered.

*Umgeni Water's standard conditions of tender are available on Umgeni Water's website [www.umgeni.co.za/sustainable\\_development/sud.asp](http://www.umgeni.co.za/sustainable_development/sud.asp)*

*For any other tender adverts, please visit this website.*

***Umgeni Water Reserves the Right to Award the Contract In Whole or In Part***